

## **GENERAL LIABILITY INSURANCE REQUIREMENTS**

1. In order to obtain a permit for the use of facilities owned by the City of San José, it will be necessary to obtain comprehensive general insurance that meets the following requirements:
  - a. Has a minimum limit of \$1,000,000 Combined Limit for bodily injury and property damage.
  - b. Names the City of San José, its officers, and employees as additional insured against any and all liability arising or resulting from your usage of said premises.
  - c. The policy must show the following as certificate holder:

City of San José  
Department of Parks Recreation and Neighborhood Services  
1300 Senter Road  
San José, CA 95112
  - d. The policy must include the name of the park and the dates of use.
  - e. The policy must also name the school district whose facilities the group is using, its officers and employees as additional insured against any and all liability arising or resulting from your use of said premises.
  - f. All additions to the policy shall be in the form of an endorsement, a copy of which shall be added to the certificate of insurance evidencing proof of coverage.
  - g. The certificate of insurance must be submitted and filed with the Facility Reservations Unit prior to the use of the facility.
2. To obtain liability insurance you can reference liability insurance online or contact your insurance company for additional insurance.